

## NOTICE OF KEY DECISIONS

### To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 13 June 2017



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or  
  
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Victoria Wallace on 01954 713026 or by e-mailing [victoria.wallace@scambs.gov.uk](mailto:victoria.wallace@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Peter Topping  
Councillor Nick Wright  
Councillor Francis Burkitt  
Councillor Simon Edwards  
Councillor Sue Ellington  
Councillor Lynda Harford  
Councillor Mark Howell  
Councillor Robert Turner  
Councillor Tim Wotherspoon

Leader of the Council  
Deputy Leader and Corporate and Customer Services  
Greater Cambridge City Deal  
Finance and Staffing  
Health and Wellbeing  
Housing  
Environmental Services  
Planning  
Strategic Planning

**Key and non-key decisions expected to be made from 13 June 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
<p>Council's Response to Cottenham Neighbourhood Plan Pre-Submission Consultation</p> <p>Key</p>	<p>Planning Portfolio Holder</p>	<p>27 June 2017</p>		<p>Planning Portfolio Holder</p> <p>Alison Talkington, Senior Planning Policy Officer</p>	<p>Report (publication expected 19 June 2017)</p>
<p>Land North of Cherry Hinton SPD</p> <p>Non-Key</p>	<p>Planning Portfolio Holder</p>	<p>26 July 2017</p>		<p>Planning Portfolio Holder</p> <p>Edward Durrant, Principal Planning Officer / Team Leader (Development Management)</p>	<p>Report (publication expected 18 July 2017)</p>
<p>Quarterly Position Statement on Finance, Performance and Risk</p> <p>Non-Key</p>	<p>Cabinet</p> <p>Cabinet</p>	<p>13 July 2017</p> <p>14 September 2017</p>		<p>Finance and Staffing Portfolio Holder</p> <p>Finance and Staffing Portfolio Holder</p> <p>Richard May, Policy and Performance</p>	<p>Report (publication expected 05 July 2017)</p> <p>Report (publication expected 06 September 2017)</p>

**Key and non-key decisions expected to be made from 13 June 2017**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Manager,  Suzy Brandes, Principal Accountant (General Fund & Projects)	
Planning Shared Service Business Case  Key	Cabinet	13 July 2017		Planning Portfolio Holder  Stephen Kelly, Joint Director for Planning and Economic Development	Report (publication expected 05 July 2017)
Shared Services Annual Report  Non-Key	Cabinet	13 July 2017		Corporate and Customer Services Portfolio Holder  Mike Hill, Health and Environmental Services Director	Report (publication expected 05 July 2017)
Cambridge Ice Arena: Loan to Cambridge Leisure and Ice Centre (CLIC)  Key	Cabinet	13 July 2017		Finance and Staffing Portfolio Holder  Tom Lewis, Monitoring Officer, Caroline Ryba, Head of Finance	Report (publication expected 05 July 2017)

**Key and non-key decisions expected to be made from 13 June 2017**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Modifications to Local Plan Monitoring Indicators  Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder  Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 18 July 2017)
Local Green Space - Local Plan Response  Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder  Jonathan Dixon, Principal Planning Policy Officer (Transport),  Alison Talkington, Senior Planning Policy Officer	Report (publication expected 18 July 2017)
Uttlesford Local Plan - response to consultation  Non-Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder  Caroline Hunt, Planning Policy Manager	Report (publication expected 18 July 2017)
Heritage Sites Update  Non-Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder	Report (publication expected 18 July 2017)

**Key and non-key decisions expected to be made from 13 June 2017**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Jane Green, Head of New Communities	
Community Infrastructure Levy (CIL) Update  Non-Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder  James Fisher, S106 Officer	Report (publication expected 18 July 2017)
Great Abington former LSA Estate Neighbourhood Plan  Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder  Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 18 July 2017)